



JFAO 2018 Club Financial Report

To be completed by the club treasurer and submitted to JFAO by **January 31, 2019** as an affiliation requirement.

Instructions:

Section A – complete in full.

Section B – complete one for each account that your club has (i.e. General or Operating account, Food Booth account, Investment account, etc). Use additional copies of the form as necessary.

Section C – detail each monetary donation that your club made in the past year to charity.

Section D – have your club's books examined by someone who is **NOT** a member of your club. This person must sign the form (page 3) to verify that you have presented your club's accounts accurately.

Reminders:

- As of March 2014, clubs will need to submit a photocopy of the December 2018 bank statements with the Club Financial Report. Originals will not be returned. This was added to increase the layer of transparency between the JF Clubs and JFAO.
- If the Club Financial Report, and supporting documents are not submitted by January 31, 2019 a **\$50.00 fine** will be issued to the club.
- Any questions, comments, or concerns about this form or any financial question, please contact the Executive Director of Finance (MacKenzie Mahon) via email finance@jfao.on.ca

Section A: Club Information

Club:

Treasurer:

E-mail:

Phone:

Address:

City:

Postal Code:

Section D: Independent Verification

I, _____ have examined the financial records of
_____ Junior Farmers and have randomly
checked the financial data. In my opinion, the books are up to date and fairly reflect the
financial activities and position of the club for the past year.

Examiner: _____ Date: January _____, 2019
Signature

Treasurer: _____ Date: January _____, 2019
Signature

President: _____ Date: January _____, 2019
Signature

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